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## Project Management Services

Sutton Enterprises Inc. provides diverse expertise in Program and Project Management, Program Design, and project management methodology training. Our associates have successfully completed projects and have substantial cross-functional experience in many industries and business arenas, such as: Product Development, Information Technology, Engineering, Transportation, Operations, Manufacturing, Sciences, Regulatory Programs, Adult Training, and Information Design.

By coupling an understanding of business strategy and solid project management methods with a risk-management mentality, Sutton Enterprises Inc. drives project success and draws out creative and effective solutions to business problems that emphasize the core priorities of your enterprise. We emphasize working as liaisons between technical and non-technical team members and with business support and management functions in client organizations. Communicating effectively to these different groups is a key for the team to fulfill the project goals consistently, including:

- Explaining technical programs in common language to non-technical people.
- Translating business needs and drivers into technical requirements.

## Manage Projects For You

In during times of high workload, we provide:

- Certified PMPs – project management professionals to establish solid plans and guide complex or mission critical projects for you
- Cost-effective, mid-level experienced project managers and project coordinators to augment your staff to meet customer schedules when every-day projects exceed your in-house capacity.
- Transitional staffing to help manage your customer demands while you are expanding internal capacity and skills.

## Lean PM Approach

We approach projects differently by structuring engagements to deliver usable work results to the early and often. It is an incremental approach related to and based on Lean development principles, agile software development techniques, rolling planning strategies, and observational engineering methods. We work with your team to prioritize and deliver the most important items first, then build success in manageable amounts to increase retention and minimize learning saturation. In each iteration, you review and establish the next priorities, based on what you now know. This approach manages uncertainty and risk, as well as assures you do the right things, those that are needed now.

## Improve Project Performance and Portfolio Management

To help you reach new levels of performance, we will:

- Guide adoption of adaptable, scalable project management methodologies and lifecycles that fit your culture and business environment.
- Transfer skills to your staff through mentoring your teams, facilitating actual project sessions of new techniques and methods, and providing independent reviews and consultation.
- Expand knowledge and skills through learning and training workshops:
  - Project Management skills - 1 to 3 day courses
  - Rapid/Just Enough Planning - 1 to 3 day courses
  - Project Management Certification - PMP/CAPM Exam Preparation - 5 to 6 day courses
  - Microsoft® Project - 1 to 3 day courses
- Provide specialty training through our network of business associates, such as:
  - Six Sigma
  - Theory of Constraints, Critical Chain
  - Practical Risk Management